

RWBB PAC AGM Minutes October 11, 2023 @ 6:30 pm

I. Call to order: 6:31 pm

People in attendance in person: Amanda Clarke (amandakardal@hotmail.com), Debra Adamik (starship25@hotmail.com), Laura Billingham, Kelsey Dingwall (klpaul26@gmail.com), Geri Grzenda (geri_grzenda@hotmail.com), Heather Nikkel (heather.nikkel@gmail.com), Junita Small (junitasmall@gmail.com), Mariana Medina Riquelme (marianamedina00@hotmail.com), Jaymie Deprez (jaymie.deprez@gmail.com), Angela Grandmont (angelagrandmont@hotmail.com) and Lena Sochaski

People in attendance via Zoom: Sarah Douglas (sarahdouglas19@icloud.com) and Deanna Hainstock

II. Introduction of attendees & termination of Zoom

All attendees introduced themselves and discussion took place regarding cancelling the Zoom account so that future meetings will be in person only.

Amanda Clarke made a motion to no longer use Zoom for meetings. All were in favour

III. Approval of minutes of last meeting (June 13, 2023)

The adoption of the minutes was approved by Angela Grandmont and seconded by Kelsey Dingwall.

IV. Reports

- a. Grant applications – (Jaymie Deprez)
 - Jaymie took over the position from Katie O'Connor part way through last year. A number of grants were applied for last year, primarily related to the playground. A plan for the year going forward in terms of an area of focus and a goal will need to be discussed.
 - We received \$5000 from Red River Co-Op.
 - We applied for and were declined for two grants– Richardson and one other.
- b. Staff Appreciation (Amanda Clarke)
 - Amanda has run staff appreciation for 7 years. It is a week of activities planned for all school staff. Historically it was in February but recently moved it to the week before March break. The timing has been well received. Examples: dress like a staff member, host a lunch for the staff, bring coffee and donuts, draw for lottery tree, draft for gift certificates, fill the fridge with snacks for the staff to enjoy all week, help students to create a video thanking staff, create murals.
- c. Take a Hike or Bike (Debra Adamik)
 - Starts on the second Tuesday in April. Every Tuesday, kids have an opportunity to hike or bike to school. Bus students can do the activity at home or on the track at

school. If they hike or bike to school or complete the activity otherwise, they get a ticket to be entered into a draw to win a coupon to the Kiln. The grand prize is a bike. Last year 6 bikes were given away as part of this event. Ballots are colour coded so that one ballot per grade is drawn.

- d. Pizza Den (Amanda Clarke)
 - Katie O'Connor was previously in charge of this fundraiser. We have decided not to do this fundraiser this year. Last year it didn't make much money.
- e. Social media (Angela Grandmont)
 - Angela does the majority of the posts but appreciates others also contributing to the PAC Facebook page.
- f. Yearbook (Kelsey Dingwall)
 - Kelsey is taking over from Sam Shultz-Clarke
 - Has set up an email account for teachers to send pictures from their class. Marianna Medina Riquelme has offered to help with the yearbook which will be helpful since she is in the school.
 - Kelseyyearbook3@gmail.com
 - Pat Crockett noted that yearbook pictures are not part of the media release. Ie. if a student has not signed the media release it doesn't mean they can't be a part of the yearbook.
- g. Clothing orders (Amanda Clarke)
 - We do clothing orders through Tanya Swanson. We plan to offer this again this year.
- h. Playground Committee (Amanda Clarke, Debra Adamik and Jaymie Deprez)
 - The playground the grand opening took place prior to the AGM. The mayor, some members of town council as well as some representatives of the businesses that supported the project attended.
 - Discussion took place regarding replacing the pea gravel with rubberized matting. Some of the feedback received to date is that the pea gravel is not inclusive. The rubberized matting is very expensive and lasts approximately 10-12 years. The installation is also expensive. There are mobile mats that would be more cost effective that can be used as needed instead. Mobile mats are good for now and a more permanent solution can be considered at a later date.
- i. Safety (Angela Grandmont)
 - If there are any safety concerns, please let Angela know.

V. **Treasurer report** – Jaymie Deprez (presented on behalf of Andrea Keeping)

- We have two bank accounts with Sunova. The merger/transition from Sunova to Access at the bank went smoothly.
- We have a general account and a playground account.
- In the general account there were 3 withdrawals and a credit from the Mabel's Labels fundraiser. The balance in the general account is \$14,207.02
- The playground account has various deposits as outlined in the treasurer's report. The

balance in the general account is \$11,987.44.

- One cheque was written to Push no More in the amount of \$315 and has not yet been deposited.

VI. **New business - elections**

a. Approve the correction of committee positions

- Propose that the Vice Chair and Secretary to be up for election at the same time and Chair and Treasurer to be up for election at the same time.
 - Motion to correct the position terms made by Amanda Clarke. Geri Grzenda first, Angela Grandmont second. All were in favour.

b. Elect Vice Chair and Secretary

- Vice Chair – Jaymie Deprez wishes to end her term as Vice Chair
 - Amanda Clarke nominated Heather Nikkel for the Vice Chair position. Junita Small first, Debra Adamik second. All were in favour.
- Secretary – Amanda Martens was absent from the meeting but expressed to Amanda Clarke in advance of the meeting that she wishes to remain the Secretary for another term.
 - Amanda Clarke renominated Amanda Martens for the Secretary position. Kelsey Dingwall first, Angela Grandmont second. All were in favour.

VII. **Planned expenditures for the 2023-2024 school year**

a. Staff appreciation

- Historically the budget has been \$600.
 - Motion to approve a budget of \$600. All were in favour.

b. Hike or bike

- Last year we didn't spend anything because there were sufficient donations. Asking that a budget be approved in case it is necessary this year and there are no donations.
 - Motion to approve a budget of \$300. All were in favour.

c. Grade-level donations

- We didn't provide grade-level donations last year. In prior years we donated \$500 per grade for the teachers to spend however they like on the kids. Many bought items for the kids to play with at beach day near the end of the year. Some use it towards social studies educational events (food tasting related to their curriculum).
 - Motion to approve a budget of \$500 per grade. All were in favour.

d. Playground/outdoor classroom

- Historically the Playground Committee has been run as a separate committee.
- The Playground Committee would like to be able to continue to pay for things from the playground account (within reason) without approval. There are no planned expenditures at this time. Every cheque will still require two signatures.
 - Motion to allow expenditures of up to \$500 without approval. Any amounts over \$500 require approval of PAC. All were in favour.

VIII. Bylaw amendment

- A copy of the Bylaws were included for information.

IX. Vote for Sub Committee Positions

- a. Staff Appreciation – Mariana Medina
- b. Grants and Sponsors – Jaymie Deprez
- c. Major Events – Amanda Clarke
- d. Social Media/Parent Information – Angela Grandmont
- e. Safety – Angela Grandmont
- f. Fundraisers (Purdee’s, Fundscript, etc) – Geri Grzenda
 - Amanda Clarke and Amanda Martens have already started Fundscript because they needed to get started.
- g. Hot Lunches – Amanda Clarke, Sarah Douglas, Laura Billingham

X. AGM adjournment

Meeting adjourned 7:25pm

Minutes recorded by Heather Nikkel

New member that requires signing authority for PAC executive at Access Credit Union, in Stonewall:

Heather Nikkel – PAC Executive Vice Chair

Amanda Clarke, PAC Executive Chair

Amanda Martens, PAC Executive Secretary